Race Management Sub-Committee Minutes

The Race Management Sub-committee met at 09:30 – 18:00 hours at the Fairmont, Southampton, BER on Sunday 27 October 2019

Please refer to the World Sailing website www.sailing.org for the details of the submissions on this agenda

2. Opening of the Meeting  7. Race Management Procedures and Activities
3. Minutes of the previous meeting and Agenda  8. Race Officials Committee
4. Closed Session (closed to observers)  9. Submissions
5. Application Procedures and Requirements  10. AOB

CM = Paper circulated to Committee Members only  SP = Supporting Paper

1. **Closed Session (closed to observers)**
   (a) **Performance Investigations**
   RMSC received a report on performance investigations for 2019. Discussion took place to understand how to avoid officials in the situation. Agreed reinforcement of standards and behaviour required to all officials.
   (b) **Commendations**
   No commendations to be put forward by RMSC to ROC.
   (c) **Seminar/Clinic Instructors, Test Administrators and Performance Assessors**
   The current list of instructors was discussed. Noted the current inclusion of Helmut Tomasz, with Helmut not choosing to renew IRO status do not feel he can remain an instructor.
   ACTION- remove Hakan from instructor list. W.S to email all instructors asking if they want to remain.
   i) To note the appointment of new instructors/administrations/assessors.
   ii) Instructors’ Conference- discussed the requirement for new instructors to input ideas for revamp of material.
   JP reported on the current seminar material being dated and needs refreshing. Keynote version only works on MAC computers.
   (d) **Race Official Appointments**
   RMSC reviewed applications for International Race Officer status and finalised recommendations to pass to the Race Officials Committee

2. **Opening of the Meeting**
   (a) **Welcome by the Chairman**
   (b) **Apologies received from Hakan Andersson**
   (c) **Obituaries received**
3. Minutes of the previous meeting and Agenda
   (a) The minutes of the previous Race Management Sub-committee meeting held on 28 October 2018 were circulated and approved.
   (b) Matters arising- no further matters from the minutes not included within 2019 agenda.

4. Application Procedures and Requirements
   (a) RMSC discussed the RQC document.
       JP highlighted the number of applications which had no completed training information and how this could be re-worded to provide better guidance.
       ACTION- Create a document with guidance to MNAs

5. Strategy, Development, Tasks and Responsibilities
   To discuss activities reports:
   (a) Chairman’s Report- the sub committee received a report by Tom Duggan.
   (b) Working Group Reports
       To receive reports from the following working groups:
       i) IRO Grouping- TD provided a review of last year’s grouping process with the decision confirmed to proceed with a bi-annual process.
       ii) Regatta reports- Con Murphy provided the review of the updated report form to understand the purple of the document to officials.
       ACTION - Quarterly newsletter of report form to be completed and sent to all IROs to encourage forms to be completed.
       iv) Seminars and Clinics
           2019 programme review- seminars held in Belgium, Japan and China with Clinics in Peru, Japan and Antigua- highlighted need for larger budget.
           2020 education applications- reviewed the application received with support for Poland seminar, second in Europe, clinic in Algeria.
           Seminar Instructors -as mentioned in closed session, all instructors re-appointed with development to look into getting new instructors. Budget dependant to hold a
           Re-writing of materials
   v) Race Officer education and exams for MNAs- Set up conference
   vi) Role of the Course Representative- MP provides skill development for both Race Officer and Course Rep. It’s a role that matched Race Officers with Course Reps to understand skills and personalities beneficial for the race officers and Course
Race Management Sub-committee Agenda (cont.)

Reps, gains confidence to both roles offering support and guidance, Race Officer learns to work with Course Reps which strengthens skills needed to be IRO.

vii) Mentoring- AS- requirement for budget to host a conference to develop a mentoring scheme.

viii) Coaches, Athletes and Other Committees- TD highlighted discussion of heat for athletes from T2020 Test Event and how this needs further understanding ahead of Tokyo 2020.

ix) Policies- JP reported the changes the policy changes for WS Fleet Racing Policies document for Olympic Classes including lower limit of 5 knots to start a race brought into the policies, however noted most high-level race officers do not follow this. Lay 4S and 4P before the start. Blue flags at finish orange at the start, hand signals for boats needing assistant.

tax) Appointments

Barry Johnson (EAWP Chair) presented a report on the current status of activities of the Event Appointment Working Party, the interaction of the working party with the Executive Office with the IUSC. Explaining the position of the EAWP to receive recommendations from World Sailing Classes, Organising Authorities and Sub-Committees and how this can influence with timelines/appointments and publications. Barry identified the important elements in this process which EAWP aim to achieve: geographic location (event and officials) in respect of event budget, No. of appointments per official to ensure the fair appointment of as many officials as possible and legacy of event by providing experience for developing local officials to the event location. Gender equality was further highlighted as a focus for event appointment development.

xi) ROC Working parties

- Manuals – as above
- Conflict of Interest – RMSC discussed the new document on Conflict of Interest.
- Race Officials cost/payment – WP stood down
- Principal Event Guidelines – Nothing to report
- Match Racing – Restructuring information on website to make easy to read guidance for each grade.
- Fast Boats- Continuous ongoing focus on safety how to mitigate safety issues and ensure emphasised for T2020.

6. Race Management Procedures and Activities

TD lead a group discussion on procedures and techniques used by race officers within the previous year and their impact on events and competitors with focus on the below:

(a) Standard Penalties as a separate column in the results. How to do this now that we have not tried to change the rules

(b) DNE after the black flag general recall

(c) Policies for abandonment after the first beat particularly in a race that could be changed to meet the time limit
7. **Race Officials Committee**

To make any recommendations to the Race Officials Committee on any areas of its agenda not already considered by the Sub-committee.

No further comment

8. **Submissions**

*Please refer to the 2019 Submissions Booklet for details of all submissions also available online at [www.sailing.org/meetings](http://www.sailing.org/meetings)*

(a) To consider submissions for which the Race Officials Committee is the an Other Committee *except* Racing Rules submissions:

   i) Submission 023-19 – World Sailing Regulations – Misconduct Regulation 35.4 WITHDRAWN
   
   ii) Submission 024-19 – Code of Ethics – Application to Events APPROVE
   
   iii) Submission 025-19 – World Sailing Regulations – Investigations – Regulation 35.4 APPROVE
   
   iv) Submission 049-19 to 064-19 - NO OPINION ON 049-19 to 061-19
      APPROVE 062-19 and 062-19

(b) To consider submissions on the Racing Rules of Sailing for which the Race Officials Committee is an Other Committee - Submissions 123-19 through to 247-19

**Submissions that particularly impact Race Management:**

- Submission 123-19 SUPPORT
- Submission 124-19 -126-19 SUPPORT
- Submission 125-19 SUPPORT
- Submission 126-19 SUPPORT
- Submission 129-19 SUPPORT
- Submission 130-19 SUPPORT
- Submission 132-19 SUPPORT
- Submission 136-19 SUPPORT
- Submission 137-19 REJECT
- Submission 138-19 – 142-19 SUPPORT
- Submission 144-19 SUPPORT
- Submission 146-19 SUPPORT
- Submission 152-19 SUPPORT (Approve 1)
- Submission 154-19 – 157-19 SUPPORT
- Submission 158-19 REJECT
- Submission 159-19 SUPPORT
Submission 160-19 SUPPORT
Submission 161-19 SUPPORT with additional wording
Submission 165-19 SUPPORT
Submission 166-19 SUPPORT
Submission 169-19 SUPPORT
Submission 171-19 SUPPORT
Submission 174-19 SUPPORT
Submission 175-19 SUPPORT
Submission 178-19 REJECT
Submission 192-19 REJECT
Submission 193-19 REJECT
Submission 194-19 APPROVE
Submission 195-19 APPROVE